



The Annalisa Tutorials

1. Obtaining and installing Annalisa

Requirements

- In order to install Annalisa (either the demo or the fully functioning licensed version) you need to
 - be using a PC with Windows 98 or later as the operating system
 - have the right to install applications on your PC – if you are on a networked machine check with your IT administrator
 - At least 4mb of free space on your hard drive

Step 1: download demo

- Go to <http://annalisa.org.uk>



Demo

click on Demo to get to this screen

Click [here](#) to download the demo version of Annalisa now. You should save this file to your computer. Once you have downloaded the file, double-click on it with your mouse and follow the on-screen instructions to install Annalisa.

Save the file 'annalisa-setup.exe' to your hard drive and note where you saved it ! (e.g. in Program Files)

Step 2 : install demo

- Double click on the saved file 'annalisa-setup.exe' (if you experience a Security warning ignore it and click 'Run')
- Installation Wizard appears (see to right)
- Follow the instructions
 - must accept agreement
 - desktop icon recommended
- After installation Annalisa logo appears on desktop



try out demo

- Open Annalisa by double-clicking on icon
- Tutorials 2 and 3 are largely ‘demo-friendly’ and can be followed without purchasing the Annalisa licence that unlocks the feature limitations on the demo... which are
 - not more than 4 Options
 - not more than 4 Attributes
 - no Save facility
- If you wish to purchase the licence...



- Go to <http://annalisa.org.uk>



Demo

Click here to download the demo version. Once you have downloaded the file, double-click on it to install it on your computer.

Once you have installed Annalisa, you can click on the 'Demo' button to start the software.

Demo page provides pricing details

To buy through secure payment processor click on Purchase

Pricing

Annalisa costs GBP £14.99 (excluding VAT). Once you have downloaded the demo, you can [purchase the licence key from our secure payment processor, share-it!](#) Inserting the licence key into the software will unlock your demo and you will have a full working version.

Multiple Copies

If you are interested in buying more than one copy, we offer the following discounts:

Quantity	Cost per Licence
1 Licence	£14.99
3 Licences	£13.99
5 Licences	£12.99
10 Licences	£11.99
20 Licences	£9.99

What happens after payment confirmed?

- N.B. You can purchase Annalisa either as an individual OR as an organisation. Whichever you use make sure to remember the exact names you provided on the purchase form as you will need them to complete registration
- You will receive 2 emails from share-it
 - One acknowledging your purchase
 - The second containing the **licence key** as an attachment
- **SAVE** the licence key attachment file (if convenient save it to the same folder as Annalisa, but this is not essential)
- **Keep this file very secure** as you will not be able to obtain a replacement!

Finally...

- Double-click on the licence key icon – this action should produce a small box on your screen
- Key in either your first and last names OR the name of your organisation (depending on what you did at purchase time) and click on 'Register'
- You should receive the message 'Registration successful', in which case you now have a fully functioning version of Annalisa (and the About screen in Settings box will say 'Registered Copy')
- If double clicking on the licence key icon produces a message that 'the file cannot be opened' **it is likely that you have not installed the Demo**, even if you have downloaded it
- Alternatively you may have run into Administrator rights on your network... See your IT administrator

Now...

- Consult Tutorials 2 and 3 if you wish
- Take off by yourself... Annalisa is pretty intuitive
- For lots of suggestions of how Annalisa might be used go to

<http://cafeannalisa.org.uk>

- Register on the café site and join the community